

January 3, 2022
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman O'Donnell at 7:30 p.m. Mr. Poatsy was present, as well as the Township Solicitor, Stephen P. Imms, Jr. Mr. Sacks was absent.

The Board of Supervisors shared **public announcements**:

- The Board of Supervisors has been meeting with representatives from the EPA and Schwenksville Water Authority to discuss Baghurst remediation efforts. Work has started. A section of the Perkiomen Trail will be closed between Harmon Road and Salford Street beginning on January 10th for about a week.
- Phase 1 of the Connector Trail is closed. No one should be on this section of the trail due to safety reasons.
- Upper Salford Township was awarded a \$161,500 grant from DCNR for the Acquisition of the Clemens Property (Spring Mount Road property, 22.34 acres).

On a motion made by Mr. O'Donnell and seconded by Mr. Poatsy, Theodore Poatsy was unanimously appointed Chairman for 2022.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, Kevin O'Donnell was unanimously appointed Vice Chairman.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Secretary.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Lori Smith as Assistant Secretary.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Treasurer.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, Marty Lynch Jr. was unanimously appointed Township Road Superintendent.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Zoning Officer.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Michael Furey as conflict counsel.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Fred Ebert of Ebert Engineering as the Township Sanitary Engineer.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector, Building Code Official, Electrical Inspector, and Commercial, Industrial, & Institutional Inspector.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Lori Smith as the Open Records Officer.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Jeffrey Bean to serve on the Planning Commission until 12/31/2025 when the term expires.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Melissa Bean to serve on the Zoning Hearing Board until 12/31/2024 when the term expires.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Alexis Berry-Heckler and Paula Laholt to serve on the Park Board until 12/31/2026 when the term expires.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Plymouth Community Ambulance Associates and Harleysville Area EMS as emergency medical providers for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy as the primary township voting delegate to the Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously certified Mr. O'Donnell to attend the State Association's annual convention to be held April 24 – 27, 2022, with Mr. O'Donnell as the voting delegate.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Lori Smith as the Assistant Coordinator for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the Animal Control Officer.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2022:

Harleysville Bank
PLGIT
PA Invest

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and John Giannini as representatives to the Indian Valley Regional Planning Commission.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously approved a wage increase, setting the following township employee salaries effective January 1, 2022:

Lori Smith	\$17.89
Amy Shafer (Salaried)	\$28.24
Marty Lynch, Jr.	\$35.52
John Klavon, Jr.	\$22.76
Sheldon Smith	\$24.60

On a motion made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board unanimously approved to provide all employees with a bonus in compliance with the regulations of the American Rescue Plan Act.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously set the rates for seasonal employees performing snow plowing at \$20.00 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the starting wage for summer/seasonal help will be \$10.40 an hour for new part-time employees, \$10.70 for those employees who have worked 2 to 4 years, and \$12.20 for those who have worked over 5 years.

On a motion by Mr. Poatsy and seconded by Mr. O'Donnell, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board adopted the standard IRS rates for mileage reimbursement (58.5 cents per mile effective 1/1/22) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2021: PA State Police, Upper Salford Volunteer Fire Company, Plymouth Community Ambulance Association, Harleysville Area EMS (November & December), Zoning Officer/Building Inspector, Road Superintendent, Solicitor, and Residential Pumping Receipt Update.

Mr. O'Donnell gave an update on the **Park to Perkiomen Connector Trail**. The signs will be ordered, and the safety fence along the field, will be installed in the next few weeks for Phase 1. **On a motion** made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board of Supervisors made a motion to accept a **proposal** from **G & B Construction** for the construction of **Phase II**, in an amount not to exceed \$521,150. **On a motion** made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board of Supervisors made a motion to accept a **quote** from **McGuire Electrical Contracting Inc.** to move and relocate poles and lights in an amount not to exceed \$16,675.

Mr. Poatsy shared that Upper Salford Township received an application for two (2) properties to be added to the **Agricultural Security District**. The hearing will be scheduled for Tuesday, March 8, 2022, in conjunction with the Board of Supervisors meeting.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$92,524.70 for payment.

The receipts for the month of January totaled \$277,136.64.

The Treasurer's report as of December 31, 2021, noted the following amounts: total assets, \$9,534,097.08; total liabilities, \$708,375.83; total equity, \$8,825,721.25. Total liabilities and equity equal \$9,534,097.08.

On a motion made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board of Supervisors unanimously approved the minutes of the December 14, 2021 Board of Supervisors meeting.

Public Comments included:

- *Tom Brown of Old Skippack Road inquired about the benefits of being in the Agricultural Security District.*
- *Tom Brown of Old Skippack Road inquired about the intersection at the top of the Sumneytown hill.*

On a motion made by Mr. O'Donnell and seconded by Mr. Poatsy, the meeting adjourned at 8:21 p.m.

Respectfully submitted,

Amy B. Shafer
Secretary