

January 4, 2021
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman Poatsy at 7:30 p.m. Messrs. O'Donnell and Sacks were present, as well as the Township Solicitor, Stephen P. Imms, Jr.

The Board of Supervisors shared a **public announcement**:

- The Board of Supervisors has been meeting with representatives from the EPA and Schwenksville Water Authority to discuss Baghurst remediation efforts. Last month's meeting was held on December 7, 2020.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, Kevin O'Donnell was unanimously appointed Chairman for 2021.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, Theodore Poatsy was unanimously appointed Vice Chairman.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Amy Shafer as Township Secretary.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Lori Smith as Assistant Secretary.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Amy Shafer as Township Treasurer.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, Marty Lynch Jr. was unanimously appointed Township Road Superintendent.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Robert Hickson as Zoning Officer.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Michael Furey as conflict counsel.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Fred Ebert of Ebert Engineering as the Township Sanitary Engineer.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector for residential inspections.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Technicon Enterprises Inc. II as the Township Building Code Official.

The Board of Supervisors did not assign an Alternate or Assistant Building Code Official.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Technicon Enterprises Inc. II as Electrical Inspector.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Technicon Enterprises Inc. II as the Township Commercial, Institutional, and Industrial Building Inspector.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Lori Smith as the Open Records Officer.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Gary Raisner to serve on the Planning Commission until 12/31/2024 when the term expires.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Patrick Dougherty to serve on the Zoning Hearing Board until 12/31/2023 when the term expires.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Thomas Haney to serve as the Alternate Zoning Hearing Board member until 12/31/2023 when the term expires.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Ronald Mininger to serve on the Park Board until 12/31/2025 when the term expires.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Plymouth Community Ambulance Associates and Harleysville Area EMS as emergency medical providers for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy as the township voting delegate to the Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

On a motion made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously certified Mr. Poatsy to attend the State Association's annual convention to be held April 18 – 21, 2021, with Mr. Poatsy as the voting delegate, and Mr. O'Donnell as the alternate voting delegate.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Lori Smith as the Assistant Coordinator for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2021:

Harleysville Bank
PLGIT
PA Invest

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and John Giannini as representatives to the Indian Valley Regional Planning Commission.

On a motion made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously approved a wage increase, setting the following township employee salaries effective January 1, 2021:

Lori Smith	\$17.45
Amy Shafer (Salaried)	\$27.55
Robert Hickson	\$42.50
Marty Lynch, Jr.	\$34.65
John Klavon, Jr.	\$22.20
Sheldon Smith	\$24.00

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously set the rates for seasonal employees performing snow plowing at \$19.50 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the starting wage for summer/seasonal help will be \$10.20 an hour for new part-time employees, \$10.50 for those employees who have worked 2 to 4 years, and \$12.00 for those who have worked over 5 years.

On a motion by Mr. O'Donnell and seconded by Mr. Sacks, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

On a motion made by Mr. O'Donnell and seconded by Mr. Sacks, the Board adopted the standard IRS rates for mileage reimbursement (56 cents per mile effective 1/1/21) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2020: PA State Police, Upper Salford Volunteer Fire Company, Upper Salford Township Special Fire Police (November), Plymouth Community Ambulance Association, Planning Commission, Zoning Officer, Building Inspector, Road Superintendent, Solicitor, and Residential Pumping Receipt Update.

Following the Solicitor report:

- *Eileen Barndt of 919 Old Sumneytown Pike inquired about construction vehicles parking on the property at 939 Old Sumneytown Pike.*

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the bid award for the **Park to Perkiomen Trail Connector Phase 1** project to **G & B Construction Group Inc.** of 632 Davisville Road, Willow Grove, PA in the amount of \$553,883.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved **Resolution #2021-1: Church of the Holy Spirit for Preliminary/Final Land Development Plan Approval** and imposing conditions on that approval.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$217,366.47 for payment.

The receipts for the month of January totaled \$139,679.65.

The Treasurer's report as of January 4, 2021 noted the following amounts: total assets, \$8,956,867.39; total liabilities, \$848,705.57; total equity, \$8,108,161.82. Total liabilities and equity equal \$8,956,867.39.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the December 8, 2020 Board of Supervisors meeting.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the December 22, 2020 Board of Supervisors Special meeting.

Public Comments included:

- *None*

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the meeting adjourned at 8:31 p.m.

Respectfully submitted,

Amy B. Shafer
Secretary