

January 6, 2020  
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman O'Donnell at 7:30 p.m. Messrs. Poatsy and Sacks were present, as well as the Township Solicitor, Stephen P. Imms, Jr.

The Board of Supervisors shared several **public announcements**:

- Mike Fitzpatrick, former congressman from Bucks County and brother of Representative Brian Fitzpatrick, passed away at the age of 56.
- The Board of Supervisors has been meeting with representatives from the EPA and Schwenksville Water Authority to discuss Baghurst remediation efforts. Last month's meeting was held on December 16, 2019. The next meeting is tentatively scheduled for January 20, 2020.
- The 2020 Census will be taking place on April 1, 2020. Information can be found on their website.
- The Perkiomen Valley Library continues to remain closed until January 27, 2020 for structural renovations taking place, as more time is needed for the remediation.
- The Zoning Officer will be modifying his office hours to include Wednesday afternoons from 2:30pm to 5:00pm in addition to his office hours on Mondays and Fridays from 5:30pm to 7:30pm.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, Theodore Poatsy Jr. was unanimously appointed Chairman for 2020.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, Kevin O'Donnell was unanimously appointed Vice Chairman.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Secretary.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Lori Smith as Assistant Secretary.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Treasurer.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, Marty Lynch was unanimously appointed Township Road Superintendent.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Robert Hickson as Zoning Officer.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Michael Furey and Timoney Knox, LLP as conflict counsel.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Fred Ebert of Ebert Engineering as the Township Sanitary Engineer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector for residential inspections.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Technicon Enterprises Inc. II as the Township Building Code Official.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Robert Hickson as the Alternate or Assistant Building Code Official.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Technicon Enterprises Inc. II as Electrical Inspector.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as the Township Commercial, Institutional, and Industrial Building Inspector.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Lori Smith as the Open Records Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Gary Larson to serve on the Planning Commission until 12/31/2023 when the term expires.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Paul Bickel to serve on the Zoning Hearing Board until 12/31/2022 when the term expires.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Plymouth Community Ambulance Associates and Harleysville Area EMS as emergency providers for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mark Beck to serve on the Park Board until 12/31/2024 when the term expires.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Mr. Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy as the township voting delegate to the Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Kate Harper of Timoney Knox as the Solicitor for the Zoning Hearing Board.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously certified Mr. Poatsy to attend the State Association's annual convention to be held May 3 – 6, 2020, with Mr. Poatsy as the voting delegate.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Lori Smith as the Assistant Coordinator for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2020:

Harleysville Bank  
PLGIT  
PA Invest

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and John Giannini as representatives to the Indian Valley Regional Planning Commission.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Bob Nase to serve on the Indian Valley Regional Joint UCC Appeals Board until 12/31/22 when the term expires.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously approved a 3% wage increase, setting the following township employee salaries effective January 1, 2020:

Lori Smith	\$17.00
Amy Shafer (Salaried)	\$26.88
Robert Hickson	\$41.71
Marty Lynch, Jr.	\$33.78
John Klavon, Jr.	\$21.63
Sheldon Smith	\$23.38

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously set the rates for seasonal employees performing snow plowing at \$19.50 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the starting wage for summer/seasonal help will remain at \$10.30 an hour but will be increased to \$11.70 for those who have worked a year or more.

**On a motion** by Mr. O'Donnell and seconded by Mr. Poatsy, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board adopted the standard IRS rates for mileage reimbursement (57.5 cents per mile effective 1/1/20) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2019: PA State Police, Upper Salford Volunteer Fire Company, Upper Salford Township Special Fire Police, Plymouth Community Ambulance Association, Harleysville Area EMS, Planning Commission, Zoning Officer, Building Inspector, Road Superintendent, and Solicitor.

Following the reports:

- Mr. Poatsy announced the resignation of one of our Auditors.
- Mr. Poatsy announced due to the rising cost of the remediation of the Perkiomen Valley Library building, there has been discussion about assisting with the cost through a Promissory Note.
- An announcement was made that it is the intent to advertise for the solicitation of bids for the construction of the Park to Perkiomen Connector Trail.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$76,300.83 for payment.

The receipts for the month of January totaled \$57,957.11.

The Treasurer's report as of January 6, 2020 noted the following amounts: total assets, \$8,551,140.74; total liabilities, \$685,755.10; total equity, \$7,865,385.64. Total liabilities and equity equal \$8,551,140.74.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the December 10, 2019 Board of Supervisors meeting, as amended.

**Public Comments included:**

- Barb Gormley, Wolford Road, reported that the Historical Society Board attended the Energy Station on the last day at the old location.
- Barb Gormley, Wolford Road, reported that Tabor Church was gracious to allow the Ladies Auxiliary to hold their Christmas party in their Social Hall due to the septic issue at the firehouse.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Poatsy, the meeting adjourned at 8:41 p.m.

Respectfully submitted,

Amy B. Shafer  
Secretary