

January 7, 2019  
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman Poatsy, Jr at 7:30 p.m. Messrs. O'Donnell and Sacks. Township Solicitor, Stephen P. Imms, Jr. was absent.

Chairman Poatsy shared a **public announcement**:

- The Pennsylvania State Police shared information of a "White Van Scam" where high-end home theater goods are sold, at a significantly discounted cost, out of the back of an SUV or van, but are of poor quality.
- Mr. O'Donnell shared that the construction of the bridges on Route 63 will begin with tree trimming that is expected to occur over the next 3 weeks. Delays are anticipated.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, Kevin O'Donnell was unanimously appointed Chairman for 2019.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, Theodore Poatsy, Jr. was unanimously appointed Vice Chairman.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Amy Shafer as Township Secretary.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Lori Smith as Assistant Secretary.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Amy Shafer as Township Treasurer.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Robert Hickson as Zoning Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Michael Furey and Timoney Knox, LLP as conflict counsel.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Fred Ebert of Ebert Engineering as the Township Sanitary Engineer.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector for residential inspections.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Technicon Enterprises Inc. II as the Township Building Code Official.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Robert Hickson as the Alternate or Assistant Building Code Official.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Technicon Enterprises Inc. II as Electrical Inspector.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Technicon Enterprises Inc. II as the Township Commercial, Institutional, and Industrial Building Inspector.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Lori Smith as the Open Records Officer.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed John Giannini and Bob Nase to serve on the Planning Commission until 12/31/2022 when the term expires.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Melissa Bean to serve on the Zoning Hearing Board until 12/31/2021 when the term expires.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Plymouth Community Ambulance Associates and Harleysville Area EMS as emergency providers for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

A representative was **not appointed** to the Indian Valley Chamber of Commerce as Upper Salford Township is no longer a member due the newly imposed yearly fee.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy as the township voting delegate to the Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, Marty Lynch was unanimously appointed Township Road Superintendent.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously certified Mr. Poatsy to attend the State Association's annual convention to be held April 14 – 17, 2019, with Mr. Poatsy as the voting delegate.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Robert Hickson as the Assistant Coordinator for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously adopted the 2019 billing rates for Natural Lands Trust Staff Consultants at the 2018 rate schedule.

A representative was **not appointed** to the Township's Open Space Consultant.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2019:

Harleysville Bank  
PLGIT  
PA Invest

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and John Giannini as representatives to the Indian Valley Regional Planning Commission.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously approved a wage increase, setting the following township employee salaries effective January 1, 2019:

Lori Smith	\$16.50
Amy Shafer (Salaried)	\$26.10
Robert Hickson	\$40.50
Marty Lynch, Jr.	\$32.80
John Klavon, Jr.	\$21.00
Sheldon Smith	\$22.70

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously set the rates for seasonal employees performing snow plowing at \$19.00 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the starting wage for summer/seasonal help will remain at \$10.00 an hour but will be increased to \$11.50 for those who have worked a year or more.

**On a motion** by Mr. Sacks and seconded by Mr. O'Donnell, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board established the standard IRS rates for mileage reimbursement (58 cents per mile effective 1/1/19) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2018: PA State Police, Upper Salford Volunteer Fire Company, Upper Salford Township Special Fire Police, Plymouth Community Ambulance Association, Harleysville Area EMS, Planning Commission, Zoning Officer, Building Inspector, and Road Superintendent.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board of Supervisors approved **Resolution #2019-1** revising the **Fee Schedule** to update the Park Pavilion Reservation fees.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously adopted **Resolution #2019-2** thereby approving the application of **Morral Tract Minor Subdivision** for the **Final Plan** of a two (2) lot subdivision on a tract of land consisting of 52.38 acres, more or less, located at **1239 Salford Street** and imposing conditions on that approval.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$99,108.96 for payment.

The receipts for the month of January totaled \$56,718.22.

The Treasurer's report as of January 7, 2019 noted the following amounts: total assets, \$8,022,938.27; total liabilities, \$784,712.76; total equity, \$7,238,225.51. Total liabilities and equity equal \$8,022,938.27.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board of Supervisors unanimously approved the amended minutes of the November 13, 2018 Board of Supervisors meeting.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board of Supervisors unanimously approved the minutes of the December 11, 2018 Board of Supervisors meeting.

**Public Comments included:**

- Mr. Poatsy publicly thanked the road crew for their assistance at the Christmas Tree Lighting.
- Barb Gormley, Wolford Road, inquired about the residents that attended last month's meeting, who had concerns about the spraying at Orchard Park.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the meeting adjourned at 8:32 p.m.

Respectfully submitted,

Amy B. Shafer  
Secretary