

January 2, 2024  
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman O'Donnell at 7:30 p.m. Messrs. Poatsy and Sacks were present, as well as the Township Solicitor, Stephen P. Imms, Jr.

The Board of Supervisors shared **public announcements**:

- The Board of Supervisors has been in constant communication with representatives from the EPA on the continuing work on the Baghurst remediation efforts.
- PennDOT's Roundabout project at the intersection of Schwenksville/Shelly/Old Skippack Road was completed in 2023, but they are still waiting for the permanent light fixtures.
- The 61<sup>st</sup> Annual Philadelphia Folk Festival will be held on August 16, 17, & 18, 2024. Tickets are currently on sale.
- A thank you letter from the Perkiomen Valley Library for the Township's annual contribution was received and read.
- The Board of Supervisors announced that they met about a personnel issue prior to the Township meeting.
- Mr. Poatsy publicly thanked the Road Crew for their work on the Christmas Tree in the Park. Unfortunately, there was no Christmas Tree Lighting due to the weather.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, Theodore Poatsy was unanimously appointed Chairman for 2024.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, Kevin O'Donnell was unanimously appointed Vice Chairman.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Secretary.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Lori Smith as Assistant Secretary.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Treasurer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, Marty Lynch Jr. was unanimously appointed Township Road Superintendent.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Zoning Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Michael Furey as conflict counsel.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector, Building Code Official, Electrical Inspector, and Commercial, Industrial, & Institutional Inspector.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Lori Smith as the Open Records Officer.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Tim Fritz to serve on the Planning Commission until 12/31/2027 when the term expires.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Patrick Dougherty to serve on the Zoning Hearing Board until 12/31/2026 when the term expires.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Tom Haney to serve as an Alternate on the Zoning Hearing Board until 12/31/2026 when the term expires.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Plymouth Community Ambulance Associates and Freedom Valley Medical Services as emergency medical providers for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy as the primary township voting delegate to the

Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Lori Smith as the Assistant Coordinator for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the Township Animal Control Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2024:

Harleysville Bank  
PLGIT  
PA Invest

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and John Giannini as representatives to the Indian Valley Regional Planning Commission.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously approved a 3.5% wage increase, setting the following township employee salaries effective January 1, 2024:

Lori Smith	\$21.41
Amy Shafer (Salaried)	\$31.46
Marty Lynch, Jr.	\$39.31
John Klavon, Jr.	\$28.80
Sheldon Smith	\$30.78

**On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously set the rates for seasonal employees performing snow plowing at \$22.00 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the wage for summer/seasonal help will be \$17.00 an hour.

**On a motion** by Mr. O'Donnell and seconded by Mr. Sacks, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board adopted the standard IRS rates for mileage reimbursement (67 cents per mile effective 1/1/2024) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2023: PA State Police, Upper Salford Volunteer Fire Company, Special Fire Police, Freedom Valley Medical Services, Planning Commission, Zoning Officer/Building Inspector, Road Superintendent, Solicitor, and Residential Pumping Receipt Update.

***Public Comments:***

- *Mr. O'Donnell publicly thanked the Road Crew for their assistance with the coordination of a trash hauler for the residents on Cedar Hill.*

As it was mentioned earlier in the meeting, the **Philadelphia Folk Festival** will be held in August, with a few minor changes that are in the works by the current Folksong Society Board.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the authorization to enter into **discussions about a new Memorandum of Understanding (MOU)** for the 2024 Philadelphia Folk Festival.

State Senator Tracy Pennycuik notified the Board of Supervisors about funds that are available for unique projects for municipalities in Pennsylvania to acquire parcels through a State Grant.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously authorized the Board to **investigate and file an application for a State Grant** for a certain parcel, if determined to be appropriate action.

***Public Comments:***

- *Kurt Stein, Galen Lane, inquired about the real estate acquisition.*

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$108,337.53 for payment.

The receipts for the month of January totaled \$47,293.04.

The Treasurer's report as of December 31, 2023, noted the following amounts: total assets, \$11,176,599.85; total liabilities, \$352,943.20; total equity, \$10,823,656.65. Total liabilities and equity equal \$11,176,599.85.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the December 12, 2023 Board of Supervisors meeting.

***Public Comments:***

- *Kurt Stein, Galen Lane, commented about the recent smash and grab incidents at Upper Salford Park.*
- *Charlie Pugh, Cedar Hill Road, commented about the trash disposal situation.*

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the meeting adjourned at 8:34 p.m.

Respectfully submitted,

Amy B. Shafer  
Secretary