

January 6, 2025
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman Poatsy at 7:30 p.m. Messrs. O'Donnell and Sacks were present, as well as the Township Solicitor, Stephen P. Imms, Jr.

The Board of Supervisors shared **public announcements**:

- The Board of Supervisors shared that the EPA is continuing their work on the Baghurst remediation efforts.
- The Board of Supervisors publicly thanked the Road Crew for taking care of the roads during the snowstorm. It was requested that residents please do not park on the streets, to allow the Road Crew to get the plowing done.
- There is no Joint Meeting or Planning Commission meeting this month.

Upper Salford Volunteer Fire Company Chief Tom Burgmeier presented the **2024 Chief's Award** to the **Upper Salford Township Board of Supervisors, Office Staff, and Road Crew** for being instrumental in their assistance over the past year for helping with apparatus issues, manpower, and office assistance.

The Board of Supervisors presented a plaque and a copy **Resolution #2025-1** to **Gary Raisner** for his **resignation from the Planning Commission**, honoring him for his 27 plus years of service to the Township.

After the two (2) presentations, the Reorganization Meeting resumed.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, Kevin O'Donnell was unanimously appointed Chairman for 2025.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, Theodore Poatsy was unanimously appointed Vice Chairman.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Amy Shafer as Township Secretary.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Lori Smith as Assistant Secretary.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Amy Shafer as Township Treasurer.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, Marty Lynch Jr. was unanimously appointed Township Road Superintendent.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Technicon Enterprises Inc. II as Township Zoning Officer.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Michael Furey as conflict counsel.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector, Building Code Official, Electrical Inspector, and Commercial, Industrial, & Institutional Inspector.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Lori Smith as the Open Records Officer.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Charles Ebersole to serve on the Planning Commission until 12/31/2028 when the term expires.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Melissa Bean to serve on the Zoning Hearing Board until 12/31/2027 when the term expires.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Plymouth Community Ambulance Associates and Freedom Valley Medical Services as emergency medical providers for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mr. Poatsy as the primary township voting delegate to the Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously certified Messrs. Poatsy and O'Donnell to attend the State Association's annual convention to be held May 4 – 7, 2025, with Mr. O'Donnell as the voting delegate.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Lori Smith as the Assistant Coordinator for Upper Salford Township.

On a motion made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the Township Animal Control Officer.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2025:

Harleysville Bank
PLGIT
PA Invest

On a motion made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and John Giannini as representatives to the Indian Valley Regional Planning Commission.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously approved a 2.5% wage increase, setting the following township employee salaries effective January 1, 2025:

Lori Smith (PT)	\$21.95
Amy Shafer (Salaried)	\$32.25
Marty Lynch, Jr.	\$40.29
Sheldon Smith	\$31.55
Aaron Doremus	\$27.67
John Klavon Jr.	\$29.52

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously set the rates for seasonal employees performing snow plowing at \$22.00 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the wage for summer/seasonal help will be \$12.00 an hour.

On a motion by Mr. Poatsy and seconded by Mr. Sacks, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board adopted the standard IRS rates for mileage reimbursement (70 cents per mile effective 1/1/2025) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2024: PA State Police, Upper Salford Volunteer Fire Company, Special Fire Police, Plymouth Community Ambulance Association, Planning Commission, Zoning Officer/Building Inspector, Road Superintendent, Solicitor, Historical Society, and Residential Pumping Receipt Update.

Public Comments:

- *Mary Anne Poatsy, Wolford Road, publicly thanked the Road Crew for always keeping the roads clear during storms.*

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved **Resolution #2025-2, Appointing the Elected Tax Collector of Upper Salford Township as the Officer Authorized to Provide Tax Certifications Upon Request; and Authorizing the Tax Collector to Charge a Fee for Providing Such Certifications.**

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved **Resolution #2025-3, Amending the Upper Salford Township's Fee Schedule.**

Revision of the timeframe for land development review was discussed. It was recommended by the Planning Commission to the Board of Supervisors to revise the number of days for land development review to 21 calendar days.

On a motion by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously authorized the Solicitor to **prepare the Ordinance for adoption** to make the change.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$57,491.75 for payment.

The receipts for the month of January totaled \$51,567.94.

The Treasurer's report as of January 6, 2025 noted the following amounts: total assets, \$11,012,877.00; total liabilities, \$435,589.52; total equity, \$10,577,287.48. Total liabilities and equity equal \$11,012,877.00.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the December 10, 2024 Board of Supervisors meeting.

Public Comments:

- *None*

On a motion made by Mr. O'Donnell and seconded by Mr. Sacks, the meeting adjourned at 8:24 p.m.

Respectfully submitted,

Amy B. Shafer
Secretary