

December 9, 2025
Upper Salford, Pennsylvania

The December meeting of the Upper Salford Board of Supervisors was brought to order by Chairman O'Donnell at 7:30 p.m. Messrs. Poatsy and Sacks were present, as well as the Township Solicitor, Stephen P. Imms, Jr.

The Board of Supervisors shared **public announcements**:

- The Board of Supervisors has been in constant communication with representatives from the EPA on the continuing work on the Baghurst remediation efforts.
- Volunteers are needed to help plan the America250PA event in Upper Salford Park on October 26, 2026.
- The 28th Annual Tree Lighting was held on Sunday, December 7th at 7:30pm at Upper Salford Park. The event was very well attended.
- The January Board of Supervisors Reorganization Meeting will be held on Monday, January 5th at 7:30pm (as required by State Law).
- There is a Zoning Hearing for a Variance (swimming pool) at 2605 Woodspring Lane scheduled for January 8, 2026, at 6:30pm at the Township Building.

The following reports were presented for the month of November 2025: State Police, Upper Salford Volunteer Fire Company, Special Fire Police, Plymouth Community Ambulance Association, Freedom Valley Medical Rescue, Zoning Officer/Building Inspector, Road Superintendent, Solicitor, Historical Society, Residential Pumping Receipt Update, and Indian Valley Regional Planning Commission.

- *Following the Road Superintendent's report, the Board of Supervisors expressed appreciation to the Road Crew for their support during the Limerick Drill, their help with thoroughly cleaning the fry trailer, and for aiding a resident whose trash bin was knocked over by strong winds.*

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved **Resolution #2025-8 Plan Revision for New Land Development for 279 Fallow Field Lane**. The Sewage Facilities Planning Module includes both Lower Salford Township and Upper Salford Township.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board of Supervisors unanimously authorized the **2025 Per Capita Exonerations** for fourteen (14) Upper Salford residents.

A discussion was held on the Per Capita Tax. This past year, Souderton Area School District made a decision to eliminate the **2026 Per Capita Tax**; therefore, no longer maintaining the database. **On a motion** made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously authorized the **elimination of the Township Per Capita Tax effective in 2026**, as well as any necessary actions to implement this decision.

On a motion made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board of Supervisors unanimously authorized, as amended, the advertisement of the **2026 Meeting Dates** for the Board of Supervisors, which would be the second Tuesday of each month at 7:30 p.m., with the exception of the January Reorganization meeting, which will be held on Monday, January 5, 2026 at 7:30 p.m.; the reorganization of the Board of Auditors will be held on Tuesday, January 6, 2026 at 9:30 a.m.; the Planning Commission, which would be held on the third Tuesday of each month at 7:30 p.m.; the Joint Board, which would be held on the first Tuesday of every month, at 7:30 p.m., the Park Board, which would be on the fourth Tuesday of each month at 7:30 p.m. is suspended until further notice, and the Indian Valley Regional Planning Commission, which would be held February 24, March 24, May 26, July 28, September 22, and November 24 at 7:00 p.m. All meetings will be held at the Township Office, except for the Indian Valley Regional Planning Commission meetings, which will be held at the Franconia Township Municipal Building.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board of Supervisors unanimously approved, the **Upper Salford Volunteer Fire Company and Special Fire Police's participation in the following 2026 non-emergency events and fundraisers:** Red, White and Blue 4th of July Parade, Easter Egg Hunt, Penny Auctions, Chicken Barbeques, Pork Barbeque Drive-Throughs, Fire Prevention week, which includes an open house at the Fire Hall and numerous visits to local schools and day care facilities, Santa Claus Run, Christmas Tree Lighting Ceremony, Ladies Auxiliary banquets and picnics, Fire Company picnic, Fire Police Details, Food Truck Mayhem, French Fry Trailer, Philadelphia Folk Festival, Movie on the Mountain, Car Show, Car Washes, Blood Drives, Trunk or Treat Event, Bake Sales (Election Day), Church of the Holy Spirit Community Day, Univest Family Fun Day, Old Goshenhoppen Oyster Picnic, WMGK Fundraiser, Pink Day and Veteran's Event at Daniel's Lawn and Garden Center, Christmas Event at Daniel's Lawn and Garden Center, Tabor Church Community Day, National Night Out (Marlborough), Schwenksville Halloween Parade, Upper Perkiomen Halloween Parade, Upper Perkiomen Christmas Parade, all Harleysville Parades, Harleysville Country Fair Days, Tylersport Haunted Hayride, Schwenksville Community Day, Schwenksville Santa on the Plaza, Trappe Memorial Day Parade, Memorial Day Parade-rotating schedule, Limerick Township Fireworks, Schwenksville Food Pantry Fundraiser, and Lower Frederick Holiday Fundraiser Event. These events are approved contingent upon no alcohol being served or consumed by the volunteers at the events.

Technicon Enterprises Inc. II has provided their **2026 Fee Schedule for Engineering and Code Enforcement Services** with a 5% increase to the hourly rate for Engineering and Zoning only, for budgetary purposes. No increase is proposed for the Commercial and Residential fees.

On a motion made by Mr. Sacks and seconded by Mr. Poatsy, the Board of Supervisors unanimously approved the **continued use by Technicon Enterprises to provide Code Enforcement Services** for the Township.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the **2026 Municipal Financial Budget**. No tax increase was proposed.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board unanimously approved **\$1,000 retention pay for all Full-Time and Part-Time employees**, upon completion of 12-months service in 2025 and **\$500 retention pay for the Full-Time Employee** who began

employment in May, not to be prorated. This will be payable in the last pay period, dated December 22, 2025.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the bills for the month of December in the amount of \$134,497.32 for payment.

The receipts for the month of December totaled \$138,885.87.

The Treasurer's report as of December 9, 2025, noted the following amounts: total assets, \$11,446,487.78; total liabilities, \$380,924.24, total equity, \$11,065,563.54. Total liabilities and equity equal \$11,446,487.78.

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the November 11, 2025 Board of Supervisors meeting, as submitted.

Public Comments:

- *Suzanne Kunda, a real estate broker with Freestyle Real Estate, representing Sara Gaun regarding **1466 Schwenksville Road**, requested removal of the original restriction on the parcel established in 1985. The parties agreed to consolidate the two lots under a single deed.*

On a motion made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously authorized the Township Solicitor to draft a letter for the Board of Supervisors, referencing the Zoning Officer's memorandum.

The Supervisors wished everyone a Merry Christmas, Happy Hanukkah, and Happy Holidays!

On a motion made by Mr. Poatsy and seconded by Mr. Sacks, the meeting adjourned at 8:36 p.m.

Respectfully submitted,

Amy B. Shafer
Secretary