

January 5, 2026  
Upper Salford, Pennsylvania

The January Reorganization meeting of the Upper Salford Board of Supervisors was brought to order by Chairman O'Donnell at 7:30 p.m. Messrs. Poatsy and Sacks were present, as well as the Township Solicitor, Stephen P. Imms, Jr.

The Board of Supervisors shared **public announcements**:

- The Board of Supervisors has been in constant communication with representatives from the EPA on the continuing work on the Baghurst remediation efforts.
- Volunteers are needed to help plan the America250PA event in Upper Salford Park on October 26, 2026.
- Reminder that there will not be a Board of Supervisors meeting on the 2<sup>nd</sup> Tuesday this month (January).
- There is a Zoning Hearing for a Variance (swimming pool) at 2605 Woodspring Lane scheduled for January 8, 2026, at 6:30pm at the Township Building.
- Mr. O'Donnell expressed his sincere appreciation to the voters for their support in re-electing him as Supervisor for another term.

The Board of Supervisors presented a plaque and a copy **Resolution #2026-1** to **John Giannini** for his **resignation from the Planning Commission**, honoring him for his 29 plus years of service to the Township.

After the presentation, the Reorganization Meeting resumed.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, Theodore Poatsy, was unanimously appointed Chairman for 2026.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, Kevin O'Donnell was unanimously appointed Vice Chairman.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Secretary.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Lori Smith as Assistant Secretary.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Amy Shafer as Township Treasurer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, Marty Lynch Jr. was unanimously appointed Township Road Superintendent.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Zoning Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Stephen P. Imms Jr. as the Township Solicitor.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Michael Furey as conflict counsel.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Michael L. Reinert/Technicon Enterprises Inc. II as the Township Engineer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Technicon Enterprises Inc. II as Township Building Inspector, Building Code Official, Electrical Inspector, and Commercial, Industrial, & Institutional Inspector.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Lori Smith as the Open Records Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Jeffrey Bean to serve on the Planning Commission until 12/31/2029 when the term expires.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Paul Bickel to serve on the Zoning Hearing Board until 12/31/2028 when the term expires.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Robert Nase to serve as a member on the Indian Valley Regional Joint UCC Appeals Board until 12/31/2028 when the term expires.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Plymouth Community Ambulance Associates and Freedom Valley Medical Services as emergency medical providers for Upper Salford Township.

**On a motion** made by Mr. Poatsy and seconded by Mr. O'Donnell, the Board unanimously appointed Rick Sacks as the representative to the Upper Salford Historical Society.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Mark Krupp to serve as Chairman of the Vacancy Board.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy to serve as the Chief Administrative Officer for the Upper Salford Township Pension Plan.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy as the primary township voting delegate to the Montgomery County Tax Collection Committee, with the Finance Director from the Souderton Area School District, as the alternate delegate.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed the firm of Berkheimer Associates as the delinquent Per Capita Tax Collector for Upper Salford Township.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Montgomery County Tax Claim Bureau as the delinquent real estate tax collector for Upper Salford Township.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously certified Messrs. Poatsy and O'Donnell to attend the State Association's annual convention to be held April 19 – 22, 2026, with Mr. O'Donnell as the voting delegate.

**On a motion** made by Mr. Sacks and seconded by Mr. Poatsy, the Board unanimously appointed Kevin O'Donnell as the Emergency Management Coordinator and Bryan Klock as the Assistant Coordinator for Upper Salford Township.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Poatsy, the Board unanimously appointed Rick Sacks as the Township Animal Control Officer.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell the Board unanimously set the amount of the Treasurer's Bond at \$1,500,000.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously reaffirmed the banking institutions to be used for township funds for 2026:

Harleysville Bank  
PLGIT  
PA Invest

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously appointed Ted Poatsy and Jeff Bean as representatives to the Indian Valley Regional Planning Commission.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board unanimously approved a \$1.55 per hour increase in compensation for Lori Smith, part-time employee, effective January 1, 2026. This adjustment raises her hourly wage to \$23.50.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously approved a 4% wage increase for full-time employees, setting the following township salaries effective January 1, 2026:

Amy Shafer (Salaried)	\$33.54
Marty Lynch, Jr.	\$41.90
Aaron Doremus	\$28.78
John Klavon Jr.	\$30.70
Zachary Parmer	\$26.52

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board unanimously set the rates for seasonal employees performing snow plowing at \$22.00 an hour with time and a half to be paid for work other than normal hours of 7 a.m. to 5 p.m.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the wage for summer/seasonal help will be \$12.00 an hour.

**On a motion** by Mr. O'Donnell and seconded by Mr. Sacks, the current employee benefits established in the Employee Handbook adopted March 13, 2012, amended on November 10, 2015 and January 3, 2017, stand as adopted.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board adopted the standard IRS rates for mileage reimbursement (72.5 cents per mile effective 1/1/2026) for employees that are authorized to use their personal vehicle for Township business.

The following reports were presented for the month of December 2025: PA State Police, Upper Salford Volunteer Fire Company, Special Fire Police, Plymouth Community Ambulance Association, Freedom Valley Medical Rescue, Zoning Officer/Building Inspector, Solicitor, Historical Society, and Residential Pumping Receipt Update.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board of Supervisors unanimously approved the **Request for Waiver of Land Development** for the outdoor toilet building located at **Old Goshenhoppen Reformed Church, 2092 Church Road**, contingent upon the recommendations and requirements from the Township Engineer.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously approved a revision to **Resolution #2021-6 DCNR-Clemens Land Acquisition**, to include an additional Supervisor's signature and approved **Resolution #2026-2 DCNR-Clemens Land Acquisition** to include 2 signatures from the Board of Supervisors.

**On a motion** by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously authorized **Ordinance #2026-1, Amending the Code of Ordinances of the Township of Upper Salford Township, Specifically Chapter 24, Taxation, Special, Part 4, Per Capita Tax**, to eliminate the collection of the Per Capita Tax.

**On a motion** made by Mr. Sacks and seconded by Mr. O'Donnell, the Board of Supervisors unanimously approved the bills for the month of January in the amount of \$68,292.67 for payment.

The receipts for the month of January totaled \$40,095.19.

The Treasurer's report as of January 5, 2026 noted the following amounts: total assets, \$11,342,819.09; total liabilities, \$379,172.56; total equity, \$10,963,646.53. Total liabilities and equity equal \$11,342,819.09.

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the Board of Supervisors unanimously approved the minutes of the December 9, 2025 Board of Supervisors meeting.

**Public Comments:**

- *None*

**On a motion** made by Mr. O'Donnell and seconded by Mr. Sacks, the meeting adjourned at 8:21p.m.

Respectfully submitted,

Amy B. Shafer  
Secretary